IT ANALYST (Contract/Fixed Term)

Position Type:	Temporary
	Contract/Fixed Term Maternity Leave Coverage to 2026 Year-End
Department:	IT
Location:	Calgary, Alberta
Posting Number:	PXT20250819

Why work at Parex Resources Inc.?

The Parex team is always looking to add top talent to our organization, who share our values and bring capabilities to deliver our business safely and with integrity, aligned with our Environmental Social & Governance (ESG) commitments in the areas where we operate. Parex is grounded in making the right decisions for all stakeholders, employees, the communities where we live and work, and our investors.

Parex Resources is a publicly-traded exploration and production company. With its headquarters in Calgary, Canada, and its operations in Colombia, the company has a 15-year history of delivering shareholder value. Highly profitable, the company possesses a strong balance sheet and is extremely well positioned to continue growing organically.

This is a temporary contract/fixed term position to provide maternity leave coverage through December 31, 2026.

How do you fit in?

We are seeking an experienced IT Systems Analyst with a strong focus on IT support and the administration of various Oil & Gas applications. This role involves supporting systems such as Petrel, GeoX, Intersect, CMG, Hampson Russell, Harmony, Cegal and Petrosys, while overseeing software license management and administration. Additionally, this role is responsible for the deployment, configuration, and management of enterprise applications via SCCM and Intune, ensuring efficient and streamlined software distribution across the organization.

What you will do:

- Technical Support: Provide support for Oil & Gas applications, including but not limited to Petrel, GeoX, Intersect, CMG, Hampson Russell, Harmony, Cegal and Petrosys. Troubleshoot and resolve complex issues to minimize business disruption.
- License Management: Administer, track, and manage software licenses for key applications, ensuring compliance with internal policies, vendor agreements, and audit requirements.
- Application Packaging & Deployment: Utilize SCCM and Intune for packaging, deployment, and management of applications across the organization.
- Vendor Management: Liaise with external vendors and third party providers to address software issues, manage application lifecycle, and plan upgrades or patches.
- Documentation & Training: Create and maintain technical documentation, including license tracking reports, packaging procedures, and troubleshooting guides. Provide end-user training on the proper use of applications.

- Monitoring & Reporting: Regularly monitor software and license usage, generating reports on licensing status, updates, and application health. Recommend optimizations based on usage patterns and licensing data.

What you must have/be:
- 10+ years of experience in IT support or systems analysis, with background in a complex, enterprise environment.
- Experience supporting specialized Oil & Gas applications like Petrel, GeoX, CMG, Hampson Russell, Harmony, Intersect, Cegal, Spotfire, and Petrosys.
- History with SCCM and Intune for software packaging, deployment, and lifecycle management.
- Strong license management expertise with tools like FlexLM.
- Proficiency with Windows and virtualized environments (Dizzion Frames).
- Active Directory management: user account management.
- Strong troubleshooting skills, with an ability to resolve complex software, hardware, and networking issues in a timely manner.
- Excellent communication skills with the ability to provide clear documentation and explain concepts to both technical and non-technical audiences.
- Attention to detail and strong organizational skills.
- Strong multi-tasking, client service, and project management capabilities.

Where you'll be working:
This position is located in our Corporate Headquarters at 2700 Eighth Ave Place, West Tower in Calgary, Alberta T2P 1G1, Canada.

Parex has an in-office work schedule Monday to Thursday (in support of fostering team integration and cross-functional collaboration), with the option to work remotely from home on Friday.

Ready to join our team?
Please apply via the posting on LinkedIn.

Posting Closes: September 5, 2025

We appreciate your interest in working with us, however, only those applicants selected for interviews will be contacted.